

# South Dakota Department of Education

## Special Education Advisory Panel Meeting

### Minutes

January 10<sup>th</sup> and 11<sup>th</sup>, 2008

Oacoma Community Center  
Oacoma, SD

Chairperson

Lisa Heckenlaible

Vice Chairperson

Heather Stettinichs

Panel Functions

- Advise the SEA of unmet needs within the State in the education of children with disabilities
- Comment publicly on any rules or regulations proposed by the state regarding the education of children with disabilities
- Advise the SEA in developing evaluations and reporting on data to the Secretary under section 618 of the Act
- Advise the SEA in developing corrective action plans to address findings identified in Federal monitoring reports under Part B of the Act
- Advise the SEA in developing and implementing policies relating to the coordination of services for children with disabilities
- Review and comment on final due process hearing findings and decisions
- Advise on eligible students with disabilities in adult prisons- The advisory panel also shall advise on the education of eligible students with disabilities who have been convicted as adults and incarcerated in adult prisons

Panel Priorities

- State Performance Plan
- Child Find
- Ensuring quality service providers are available to children with disabilities

Minutes  
January 10, 2008

<i>Members Present</i>	<i>Members Absent</i>
Lisa Heckenlaible	Michele Cogley
Heather Stettinichs	Nicole Haneke
Judy Hoscheid	
Mark Krogstrand	
Laura Johnson-Frame	
Greg Riley	
Karn Barth	
Nora Svatos	
Greg Cooch	
Todd Christensen	
Peggy Hargens	
Jim Dunston	
Elaine Roberts	
Gail Eichstadt	
Bernie Grimme	

<i>Guests</i>	
Susan Wagner	Mountain Plains Regional Resource Center
Barb Boltjes	Coordinator for RTI, South Dakota Department of Education
Keith Moore	Director of Indian Education, South Dakota Department of Education

<i>Department of Education</i>	
Ann Larsen	State Special Education Programs Director, SD DOE
Raymond Tracy	Program Specialist, SD DOE
Merle Doolittle	Secretary, SD DOE

<i>Public</i>	
None	

**Acronyms used:**

SPP: State Performance Plan  
 APR: Annual Performance Report  
 SEP: State Education Program  
 OSEP: Office of Special Education Programs  
 SD DOE: South Dakota Department of Education

Opening Remarks	
Raymond Tracy, <b>SD DOE</b> , began with welcoming members, reviewing the agenda and the minutes with the panel.	

Approval of the Agenda	
<b>Action Item</b> - Members to accept agenda for the <b>January 10<sup>th</sup> and 11<sup>th</sup></b> Meeting.	
Motion to accept:	Judy Hoscheid
Second motion to accept:	Elaine Roberts
Panel Vote:	
Yes	All Members
No	None
Abstain	None

Approval of Minutes	
<b>Action Item</b> - Members to accept the <b>October 18 and 19, 2007</b> Minutes.	
Motion to accept:	Bernie Grimme
Second motion to accept:	Jim Dunston
Panel Vote:	
Yes	All Members
No	None
Abstain	None
Public Comment	
There was no comment from the public.	

Minutes Approved (As Read) (As Amended)

Chairperson\_\_\_\_\_

Signature

Date

### RTI Pilot Sites

Presented by Barb Boltjes,  
Contracted Staff Overseeing RTI, SD Dept. of Education

Barb presented an overview of the pilot sites. She discussed the training that staff have received to conduct progress monitoring and the status of the pilot sites. The Panel also was shown the state web page showing the current plan and other resources. The web page can be found at <http://doe.sd.gov/oess/specialed/forms/Rtl/index.asp>

### Indicator 14

Dr. Clayton "Greg" Cooch, Professor, Black Hills State University, discussed the following items with the panel:

- Baseline data collected over the past year for Indicator 14.

The panel was provided with information on the policies, practices and procedures used in the data collection method.

- Taskforce recommendations

The panel discussed the indicator, baseline, targets, and performance data.

### State Performance Plan and Annual Performance Report Update

Presented by Ann Larsen and Raymond Tracy, SD DOE

Ann discussed the State's performance over the past year. The SEA provided the panel with data on each indicator, the state performance on each indicator, and explanations for either slippage or exceeding established targets. The SEA also requested input from the panel on activities, establishing targets and make recommendations on the SPP and the APR.

### Panel Recommendations and Discussion

The panel discussed the fact that the assessment data for indicator 3 was not available to the SEA yet.

### Closing Remarks

Remaining time was used to complete discussion on the SPP Summary Report.

### Adjourn for the Day

**Action Item** - Meeting to adjourn for the day at 5 PM and reconvene at 8:30 AM on January 11, 2008.

Motion to accept:	Todd Christensen
Second motion to accept:	Bernie Grimme
<b>Panel Vote:</b>	
Yes	All Members
No	None
Abstain	None

January 11, 2008

<b>Panel Reconvenes</b>
<b>Responses by Parents on Indicator 8 Survey</b>
<b>Presented by Susan Wagner, Mountain Plains Regional Resource Center</b>
Susan provided the panel with data collected over the previous data collection period. The response rate for the state increased from less than 8% to 18.7% and the state exceeded the target for parent involvement by over 13%. The panel asked questions on state and district performance.
<b>Panel Recommendations and Discussion</b>
The panel recommended that the districts with low response rates be notified. Districts with a high response rate and high performance rate should be provided certificate. The panel also considered activities to improve parental involvement.

<b>Indian Education in South Dakota</b>
<b>Presented by Keith Moore, Director of Indian Education, SD DOE</b>
Keith presented on the data collected on student performance from around the country. This comparison also contained explanations for declining student performance and activities to improve student performance.
<b>Panel Recommendations and Discussion</b>
The panel asked questions and raised possible discussion issues for the future. The panel expressed concerns about improving student performance and expressed their appreciation for Keith's presentation.

<b>South Dakota School for the Blind and Visually Impaired</b>
<b>Presented by Raymond Tracy, Elaine Roberts and Mark Krogstrand</b>
The panel was informed on the recent study conducted on the services provided by the School for the Blind and Visually Impaired. Dr. Phil Hatlin was commissioned by the Board of Regents to conduct the study and report back to the board on his findings. Members of the Advisory Panel served on the taskforce analyzing and collecting data with Dr. Hatlin.
<b>Panel Recommendations and Discussion</b>
The panel asked questions and would like an update on Dr. Hatlin's final report to the Board of Regents.

<b>Miscellaneous Topics</b>	
• <b>South Dakota, Part B Newsletter</b>	
The panel was presented the Winter newsletter. The newsletter has updated information for districts and professionals to use.	
• <b>Member Information: update</b>	
The panel reviewed their current contact information.	
○	The panel also commented on the need for a Native American Parent to serve on as a member on the panel. The panel further suggested using the member application process for interested individuals.
• <b>Yearly Planning: update</b>	
The panel was presented with the document changes discussed during the October Meeting. The panel approved of the changes.	
• <b>Surrogate Parent Guide</b>	
The panel was provided a draft copy of the draft version of the <b>Surrogate Parent Guide</b> for comment.	
• <b>Web Page</b>	
A copy of the Advisory Panel Web Page was provided to members. The page has been updated with the most current information and organized to be easily accessible. The web page can be accessed at:	
• <b>Special Education Website</b>	
An update on the special education website was provided to the panel. The SEA is continuing to make the website user friendly and informative to the public.	

<b>Schedule Upcoming Meeting</b>	
• <b>Proposed Agenda Items for Next Time</b>	
The panel decided to meet in <b>Sioux Falls, SD</b> next time. The meeting will occur on <b>April 24<sup>th</sup> and 25<sup>th</sup>, 2008</b> .	
<b>Propose Guest Speakers/Topics</b>	
•	The panel would like to visit the Braille and Large Print Unit at the State Penitentiary.
<b>Adjourn</b>	
<b>Action Item-</b> Adjourn the meeting at 12 PM until <b>April 24<sup>th</sup> and 25<sup>th</sup>, 2008</b>	
<b>Motion to accept:</b>	Heather Stettnichs
<b>Second motion to accept:</b>	Greg Cooch
<b>Panel Vote:</b>	
<b>Yes</b>	<b>All Members</b>
<b>No</b>	<b>None</b>
<b>Abstain</b>	<b>None</b>

Reminder

**Next Meeting:** We will meet in **Sioux Falls** on April 24<sup>th</sup> and 25<sup>th</sup>, 2008